



WEM SPRING MARKET

Saturday 6th April 2019 [9.00am – 1.00pm]
Stall Booking Form

Name of Company:

List of produce/products that you will be selling:

What %age of the goods that you will be selling does your company produce?

Address:

Contact Name:

Tel.No.:

Mobile No.:

E-Mail:

Web-Site Address:

Publicity – Please provide the information that you wish to appear in printed material and on the Internet - description of company and produce:

Electricity:

Will you require access to electricity points? [] How many? []

Is your equipment Portable Appliance Tested [PAT]? []

Have you agreed the use of this equipment with the Manager of Wem Town Hall? []

PTO

Public Liability Insurance:

Please provide a copy of your current public liability insurance certificate.

Please provide a copy of appropriate certificate, including registration number, if you are a registered market trader.

Please tick here [] if you do not have PLI.

Food and Drink suppliers:

Please list your Food Hygiene rating.

Please tick here [] if you are registered with the Environmental Health Services of Shropshire Council. If registered with another council – please write the name and contact details below:

If you are selling alcohol – please supply a copy of your personal licence.

Risk Assessment: Please list any potential risk(s) to shoppers, market organisers, and your own staff by your display/demonstrations or produce/products.

How will these risks be avoided or contained?

Where did you hear about the market?

Market Space required:

I require [] table(s) @ £16 per table Cost = £

I require [] spaces(s) @ £16 per equivalent space Cost = £

I require [] small table(s) @ £10 per table (Senior Club only) Cost = £

[Limited number of small tables.] **Total Cost = £**

Please do not make a payment until your booking has been accepted. You will be invoiced when your booking is confirmed. No refunds will take place if cancellation takes place within 4 weeks of the market. Prior to 4 weeks, refunds will be made minus £5 administrative cost.

I have read and agree to abide by the Terms and Conditions.

Signed:

Date:

Name:

Position:

Please send completed form, with copy of your PLI certificate and/or any other documentation to:

Wem Combine Harvesters, c/o Fairfields, Soulton Road, Wem Shropshire SY4 5HR

Queries/Info – e-mail: wemharvest@yahoo.co.uk or tel: 01939 235443; Website: www.wemlocal.org.uk