



WEM HARVEST MARKET

Saturday 24th September 2022 [9.30am – 1.00pm]
Stall Booking Form

Name of Company:

List of produce/products that you will be selling:

What %age of the goods that you will be selling does your company produce?

Address:

Contact Name:

Tel.No.:

Mobile No.:

E-Mail:

Web-Site Address:

Publicity – Please provide the information that you wish to appear in printed material and on the Internet - description of company and produce:

Electricity:

Will you require access to electricity points? [] How many? []

Is your equipment Portable Appliance Tested [PAT]? []

Have you agreed the use of this equipment with the Manager of Wem Town Hall? []

PTO

Public Liability Insurance:

Please provide a copy of your current public liability insurance certificate.

Please provide a copy of appropriate certificate, including registration number, if you are a registered market trader.

Please tick here [] if you do not have PLI.

Food and Drink suppliers:

Please list your Food Hygiene rating.

Please tick here [] if you are registered with the Environmental Health Services of Shropshire Council. If registered with another council – please write the name and contact details below:

If you are selling alcohol – please supply a copy of your personal licence. N.B. the Town Hall is the only site licensed for the sale of alcohol.

Risk Assessment: Please list any potential risk(s) to shoppers, market organisers, and your own staff by your display/demonstrations or produce/products.

How will these risks be avoided or contained?

You must adhere to any Covid or other safety regulations that are current at each site.

Please rank your preference for the following sites:

Jubilee Square [] Town Hall [] Youth Club [].

N.B.: We cannot guarantee that you will get your preferred site (with the exception of alcohol traders).

Market Space required:

I require [] table(s) @ £16 per table	Cost = £
I require [] spaces(s) @ £16 per equivalent space	Cost = £
	Total Cost = £

Please do not make a payment until your booking has been accepted and you have been invoiced. No refunds will take place if cancellation takes place within 4 weeks of the market. Prior to 4 weeks, refunds will be made minus £5 administrative cost.

I have read and agree to abide by the Terms and Conditions.

Signed:

Date:

Name:

Position:

Please send completed form, with copy of your PLI certificate and/or any other documentation to:

Wem Combine Harvesters, c/o Fairfields, Soulton Road, Wem Shropshire SY4 5HR

Queries/Info – e-mail- wemharvest@yahoo.co.uk tel: 01939 235443; Website – www.wemlocal.org.uk