



10TH ANNUAL WEM HARVEST MARKET

Saturday 28th September 2019, 9.00am to 1.00pm

Jubilee Square - Wem

Brief information on facilities etc. for stallholders:

- ❖ Price Range for Spaces:
 - Commercial Organisation/National Charities - £10
 - Local Charities - £5
 - Regional and Local Charities/NPOs with an ecological or climate crisis function – Zero
- ❖ Jubilee Square is a flagged area.
- ❖ Traders must supply own benches and tables, no stalls are provided.
- ❖ No weather covers are provided. If traders are bringing their own covers, e.g. gazebos, tarpaulins, these must be safely maintained and securely anchored.
- ❖ A link from the market website to your website can be provided.
- ❖ Large car park is adjacent.
- ❖ Market will be open to shoppers from 9.00am to 1.00pm with setting up and dismantling time of approximately 30 minutes at the start and end of the market. Stewards will be present.
- ❖ WCH is encouraging traders who will help inform shoppers about the uses of local products. Leaflets and short demonstrations would be especially welcome.
- ❖ Listing and details of stallholders will be given on www.wemlocal.org.uk. Stallholders wishing logos or pictures to be displayed should forward as .jpeg file to wemharvest@yahoo.co.uk
- ❖ Balanced allocation of stalls to ensure that traders have good sales opportunities.
- ❖ Raffle and a market are also taking place, which will attract and encourage shoppers.

Terms and Conditions:

- ❖ All food stallholders should be registered with Shropshire Council's Environmental Health Services or their local environmental health services, and familiar with relevant Food Safety Regulations.
- ❖ Personal licence required for traders selling alcohol, and a TEN will need to be acquired.
- ❖ Stallholders must familiarise themselves with emergency procedures relating to venues.
- ❖ All accidents must be reported immediately to the chief steward based at the site.
- ❖ All stallholders must comply with health & safety and other operational necessities.
- ❖ Copies of current PLI certificates must be provided fifteen days before the market.
- ❖ Stallholders are responsible for the safety of their displays and equipment.
- ❖ Stallholders are warned not to leave their stalls unattended. The organisers cannot take any responsibility for loss to equipment or produce, or damage to persons or property.
- ❖ Flammable products and accessories, e.g. gas cylinders, are not permitted.
- ❖ The market organisers reserve the right to remove any inappropriate advertising or other material from traders' stalls.
- ❖ Stallholders are responsible for clearing their area after the market.
- ❖ Bookings will be taken subject to produce/products fitting the criteria of the markets; essentially priority is given to (1) the balance of goods for sale in the market, and (2) traders who produce their own goods within an approx. 30-mile radius of Wem. Please note that it is not a first come, first served application process.
- ❖ Should you wish to withdraw your booking, we would be grateful if you could inform us as soon as possible so that stalls may be reallocated. No refunds will take place if

cancellation takes place within 4 weeks of the market. Prior to 4 weeks, refunds will be made minus £5 administrative cost.

- ❖ We will add you to our circulation list when you submit an application form and contact you about future Combine Harvester markets. Please let us know if you do not wish to be contacted in future.

If you would like a stall(s) please complete the form supplied and return with any relevant documentation to the address indicated on the form.

Further details available from: 01939 235443 or wemharvest@yahoo.co.uk or www.wemlocal.org.uk

This market is organised by WEM COMBINE HARVESTERS [WCH], an 'umbrella' name for Wem Civic Society, Wem & District Gardening Club, and Incredible Edible in Wem. It is intended to showcase local food and craft products. Other sites are Wem Town Hall and Wem Senior Club.

[All profits are used in the operation of the groups and their projects in and around Wem.]

